



Agenda

Annual Meeting of the City Council

Time and Date

11.00 am on Thursday, 17th May, 2018

Place

Coventry Cathedral

Please note: Robing for Councillors will take place from 9.30 am in the Dame Ellen Terry Suite

Please be seated in the Cathedral by 10.45 am (with the exception of Councillors who are in the Civic Possession)

1. **Apologies**
2. **Correspondence and Announcements of the Lord Mayor**
3. **Election of the Chair of the Council (being the Lord Mayor of the City)**
4. **Vote of thanks to the Retiring Lord Mayor**
5. **Election of the Vice-Chair of the Council (being the Deputy Lord Mayor of the City)**
6. **To receive a report and statement of the Leader of the Council on the composition of the Cabinet and the appointment of Deputy Cabinet Members and allocation of Executive Functions within the Cabinet (Pages 5 - 10)**
7. **Minutes** (Pages 11 - 24)
To confirm the Minutes of the Meeting held on 13 March 2018
8. **To receive the return of persons elected as Councillors for the City on 3 May 2018** (Pages 25 - 26)
9. **Declarations of Interest**
10. **To establish the Licensing and Regulatory Committee, Planning Committee, Health and Wellbeing Board, Scrutiny Co-ordination Committee, Scrutiny Boards, Audit and Procurement Committee, Ethics Committee, Joint Health Overview and Scrutiny Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions as set out in the Constitution. This also includes the appointment of the Chair and Deputy Chair of those bodies**

11. **To decide the size and Terms of Reference for those Boards and Committees (as set out in the Constitution) and the allocation of seats to Political Groups in accordance with the Political Balance Rules (Pages 27 - 52)**
12. **To receive nominations and appoint to Outside Bodies (Pages 53 - 88)**
13. **To appoint a programme of ordinary meetings of the Council, Cabinet, Scrutiny Boards, Committees and Advisory Panels for 2018/19, including the date and time of the next Annual Meeting and agree the scheme of delegation as set out in the Constitution (Pages 89 - 90)**
14. **If required, to consider any changes to the Constitution or any other matters arising from the Annual Meeting decisions and appointments**

Martin Yardley, Deputy Chief Executive (Place), Council House Coventry

Wednesday, 9 May 2018

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair/Suzanne Bennett 024 7683 3166/3072

Membership: Councillors F Abbott, N Akhtar, P Akhtar, R Ali, A Andrews, R Auluck, R Bailey, S Bains, L Bigham, J Birdi, J Blundell (Deputy Chair), R Brown, K Caan, J Clifford, G Crookes, G Duggins, D Gannon, L Harvard, J Innes, B Kaur, L Kelly, D Kershaw, T Khan, A Khan, R Lakha, R Lancaster, M Lapsa, J Lepoidevin, A Lucas, P Male, K Maton, T Mayer, J McNicholas, C Miks, J Mutton, M Mutton, J O'Boyle, G Ridley, E Ruane, T Sawdon, P Seaman, B Singh, R Singh, D Skinner, T Skipper (Chair), H Sweet, K Taylor, R Thay, C Thomas, S Walsh, D Welsh and G Williams

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Carolyn Sinclair/Suzanne Bennett
024 7683 3166/3072

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However, by entering the meeting room and using the public seating

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Annual Meeting of the Council

17 May 2018

Report of the Leader:

Councillor G Duggins

Ward(s) affected:

Not Applicable

Title:

Composition of the Cabinet, Appointment of Deputy Cabinet Members and Allocation of Executive Functions

Is this a key decision?

No

Executive Summary:

The report of the Leader confirms the composition of the Cabinet, the appointment of Deputy Cabinet Members and the allocation of executive portfolios/functions within the Cabinet for 2018/19.

Recommendation

The Council is recommended to note the report of the Leader

List of Appendices included:

Cabinet Portfolios 2018/19

Other useful background papers:

N/A

Has it or will it be considered by Scrutiny?

No

Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Report title: **Composition of the Cabinet, Appointment of Deputy Cabinet Members and Allocation of Executive Functions**

1. Context (or background)

The Local Government Act 2000 allows the Leader of the Council to appoint a Deputy Leader, Cabinet Members and their respective portfolios. In accordance with the Constitution, the Leader is also authorised to appoint Deputy Cabinet Members. The attached appendix confirms the appointment of Cabinet Members, Deputy Cabinet Members and their portfolios for 2018/19.

2. Options considered and recommended proposal

Not applicable

3. Results of consultation undertaken

Not applicable

4. Comments from Director of Finance and Corporate Services

4.1 Financial implications – There are no financial implications arising from the report.

4.2 Legal implications

The Leader and Cabinet Executive (England) form of executive arrangements is permitted by the Local Government Act 2000 and was formally adopted by the Council on 23rd February 2010. The implementation of these new arrangements took effect on 9th May 2010. The Leader is required to report on any changes to the Council for information.

5. Other implications- Not applicable

Report author(s): Suzanne Bennett

Name and job title: Governance Services Co-ordinator, Place Directorate

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Carol Bradford	Corporate Governance Lawyer	Place	24/04/18	24/04/18
Adrian West	Members and Elections Team Manager	Place	24/04/18	24/04/18
Julie Newman	City Solicitor and Monitoring Officer	Place	24/04/18	24/04/18
Approvers:				
Barry Hastie	Director of Finance and Corporate Services	Place	24/04/18	25/04/18
Councillor G Duggins	Leader of the Council		10/05/18	10/05/18

Member	Portfolio
The Leader Policy and Leadership Councillor Duggins	Council Plan City of Culture 2021 Scrutiny External relations / public relations Image and reputation Chair of Cabinet / Management Board meetings Emergency Planning Regional Matters West Midlands Combined Authority Corporate Governance Information Management and Governance Risk Management
The Deputy Leader Policing and Equalities Councillor Abdul Khan Deputy Cabinet Member Councillor P Akhtar	Community Safety Community Cohesion Public Protection and Licensing Prosecution and Enforcement Democratic Services, including Lord Mayor's Electoral Services Equalities Legal Services Training (Members) Constitutional Matters and Political Management Domestic Violence and Sexual Exploitation Local Policing Media Strategy Events Parks International Liaison Deputising on Leader Items
Cabinet Member Strategic Finance and Resources Councillor J Mutton	Strategic Finance Medium Term Financial Strategy Budget Setting External Resources Operational Finance incl. Revenues and Benefits Service Transformation and Value for Money Procurement Human Resources Key Staff Recruitment and Retention Information Technology and Customer Services Health and Safety Pensions

Member	Portfolio
Cabinet Member Children and Young People Councillor Seaman Deputy Cabinet Member Councillor Skipper	Children and Families Children and Young People's Social Care Child Sexual Exploitation Young People Youth Offending Service Safeguarding *S19 Children Act 2004 Lead Member Fostering and Adoption Corporate Parenting
Cabinet Member Education and Skills Councillor Maton	Post 16 Education and Training Schools Early Years Libraries Adult Education Higher and Further Education (incl. Universities) Skills and Employability
Cabinet Member Jobs and Regeneration Councillor O'Boyle Deputy Cabinet Member Councillor Welsh	Economic Development City Centre International Trade and Inward Investment Commercial and Operational Property Local Enterprise Partnership Urban Regeneration Transportation Tourism and Marketing Climate Change Strategy and Development Energy Policy, Conservation and Renewables Sustainability Digital Strategy
Cabinet Member City Services Councillor Innes Deputy Cabinet Member Councillor Lakha	Highways, Drainage and Lighting Licensing Policy (Hackney Carriage and Private Hire) Public Realm Street Services (Ground Maintenance, Refuse (domestic and commercial), Street Cleaning) Waste Management Flood Management Environment Bereavement Services Traffic Management and Road Safety

Member	Portfolio
Cabinet Member Adult Services Councillor Abbott	Social Care for Adults, Older People and People with Disabilities Carers Sustainability and Transformation Plans
Cabinet Member Public Health and Sport Councillor K Caan Deputy Cabinet Member Councillor R Ali	Health Strategy and Policy Health and Wellbeing Board Health Inequalities Air Quality Local Health Economy Public Health Sexual Health Teenage Pregnancies Mental Health Poverty Fuel Poverty Sport
Cabinet Member Housing and Communities Councillor Ruane Deputy Cabinet Member Councillor Kaur	Archives Arts Heritage Museums Conservation Social Enterprise Strategy Catering Mutuals Community and Third Sector Relations Community Centres Refugees and Asylum Seekers Voluntary Sector Welfare Advice Services Housing and Homelessness Planning

*Cabinet Member Children and Young People is designated as the Lead Member for Children's Services as required by Section 19 of the Children's Act 2004

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Coventry City Council
Minutes of the Meeting of Council held at 2.00 pm on Tuesday, 13 March 2018

Present:

Members: Councillor T Skipper (Chair)

Councillor F Abbott	Councillor J Lepoidevin
Councillor N Akhtar	Councillor A Lucas
Councillor P Akhtar	Councillor J McNicholas
Councillor R Ali	Councillor P Male
Councillor A Andrews	Councillor K Maton
Councillor R Auluck	Councillor T Mayer
Councillor R Bailey	Councillor C Miks
Councillor S Bains	Councillor K Mulhall
Councillor J Birdi	Councillor J Mutton
Councillor J Blundell	Councillor M Mutton
Councillor K Caan	Councillor G Ridley
Councillor G Crookes	Councillor E Ruane
Councillor G Duggins	Councillor T Sawdon
Councillor M Hammon	Councillor P Seaman
Councillor L Harvard	Councillor B Singh
Councillor J Innes	Councillor R Singh
Councillor B Kaur	Councillor D Skinner
Councillor L Kelly	Councillor H Sweet
Councillor D Kershaw	Councillor K Taylor
Councillor A Khan	Councillor R Thay
Councillor T Khan	Councillor C Thomas
Councillor R Lakha	Councillor S Walsh
Councillor R Lancaster	Councillor D Welsh
Councillor M Lapsa	Councillor G Williams

Honorary Aldermen J Gazey, H Fitzpatrick

Apologies: Councillors L Bigham, R Brown, J Clifford, D Gannon and J O'Boyle

Public Business

110. Minutes of the meeting held on 20 February 2018

The Minutes of the meeting held on 20 February 2018 were agreed and signed as a true record subject to a minor amendment to the list of councillor votes on page 15. (Councillor S Thomas, should be Councillor C Thomas.)

111. Coventry Good Citizen Award

On behalf of the City Council, the Lord Mayor presented Mr Haroon Mota with the Good Citizen Award. His citation read:

“Haroon Mota has dedicated his adult life to making a difference in people’s lives all over the world. He is a fundraising manager for Penny Appeal a humanitarian charity set up to provide poverty relief across Asia, the Middle East and Africa, the organisation offers water solutions, organises mass feedings, supports orphan care and provides emergency food and medical aid.

Haroon is also an avid Marathon runner. In the past 5 years he has completed over 30 Marathons to raise money to improve the lifestyles of some of the poorest people in the world. In 2017 Haroon ran four consecutive marathons in just 4 weeks, from Manchester to Paris, Boston (Lincolnshire) and London, totalling 105 miles, which ultimately raised £28,000 to build a solar water power centre to provide both water and electricity to poor and needy people living in Gambia.

In addition to running marathons to raise money Haroon led a team to climb Ben Nevis raising £30,000 and embarked on a challenge leading a team to climb Kilimanjaro, a challenge that raised £140,000 for Penny Appeal. It is evident that through Haroon’s work with Penny Appeal and his voluntary work he has shown tremendous commitment to improve the lives of people who are less fortunate, his actions properly reflect his character and he is a worthy recipient of this Good Citizen Award”.

112. Correspondence and Announcements of the Lord Mayor

(a) Recent Tragic Event

The Lord Mayor referred to the recent tragic deaths of the two little boys of the Platt-May family.

The Lord Mayor indicated that he had signed the Book of Condolence in Coventry Cathedral and a joint letter with the Leader had been sent to the family expressing sincere condolences on behalf of the City Council.

(b) Death of Gordon Collins

The Lord Mayor referred to the recent death of Gordon Collins, former consort and husband to former Lord Mayor, Sheila Collins.

Members noted that a letter of sincere condolences had already been sent to Sheila.

(c) Death of Kevin Gould

The Lord Mayor referred to the death of Kevin Gould, an Accommodation Services Officer, who died last week following a short illness. Kevin will be sadly missed by all colleagues and will be remembered fondly by everyone who had contact with him.

Members held a minutes silence as a mark of respect to remember all of those mentioned above.

(d) Retirement of Members

The Lord Mayor referred to Councillors Hammon and Mulhall who were not standing in the forthcoming Municipal Election.

Members of the City Council paid tribute to the work carried out by the Councillors over the years they had served as Members of the Council and wished them well for the future.

(e) Maundy Money

The Lord Mayor on behalf of the City Council congratulated Sybil Hanson who would be receiving Maundy Money from the Queen next Maundy Thursday. Sybil was nominated for her service to education in the City. Members noted that Sybil has been a Co-opted member of the Education and Children's Services Scrutiny Board for many years and she is also Chair of the Coventry Schools Forum.

Members congratulated Sybil on her well-deserved achievement.

It was noted that the Lord Mayor would be sending a letter of congratulations to Sybil.

113. **Petitions**

RESOLVED: -

(1) That petitions (a)-(c) and (e)-(i) below be referred to the appropriate City Council bodies/external organisations:

(a) Request for an upgrade of Caludon Park playground – 41 signatures, presented by Councillor Abbott.

(b) Request for the intricately carved ceiling at the listed St Mary's Guildhall not to be painted white – 1214 signatures, presented by Councillor Bailey.

(c) Request for rear access gates for Meadfoot Road, Remembrance Road and Mary Slessor Road – 61 signatures, presented by Councillor J Mutton.

(d) Request the Home Secretary to give more resources to the West Midlands Police Force and Coventry in particular – 38 signatures, presented by Councillor J Mutton.

(e) Request for a grit bin on the even-numbered side of Overslade Crescent or that both sides of the road be gritted by the grit lorries – 28 signatures, presented by Councillor Williams.

(f) Request to the City Council, in conjunction with National Express and Warwickshire County Council to find a long term solution to the No 16

and 16A bus service which ceases to operate during bad weather – 166 signatures, presented by Councillor Birdi.

- (g) Request for permanent signage, of the sort that indicates vehicle speed and the limit plus a controlled crossing either ‘Pelican or Zebra’ on the junctions of Hockley Lane, Church Lane and Upper Eastern Green Lane – 306 signatures, presented by Councillor Lepoidevin.**
- (h) Request for improvements to road safety in Coundon Wedge Drive and Allesley Village and to install a ‘refuge’ in Council Wedge Drive to enable a safe crossing point for pedestrians and cyclists – 49 signatures, presented by Councillor Kershaw.**
- (i) Request for the provision of badminton courts in the city centre – 80 signatures, presented by Councillor R Singh.**

(2) That petition (d) above be considered as part of the debate in relation to Minute 123 below (Debate: Cuts to Police Budgets and Resources).

114. Declarations of Interest

- 1. Councillor L Kelly declared disclosable pecuniary interest in the matter the subject of Minute 124 below relating to “Debates – Cuts to police budgets and resources”. She left the meeting during the consideration of this item.
- 2. Councillors R Auluck and T Khan declared other interests in the matter the subject of Minute 125 below relating to “Debates – Accommodation for Charities”. They left the meeting during the consideration of this item.

115. Coventry's Economic Growth and Prosperity Strategy 2018-2022

Further to Minute 136 of the Cabinet, the City Council considered a report of the Deputy Chief Executive (Place) which outlined Coventry's Economic Growth and Prosperity Strategy 2018-2022.

Since 2011 Coventry has had a Jobs Strategy which set out the Council's plan and approach to growing the number of jobs and economic opportunities in the City. In order to deliver a modern and fit-for-purpose service for the people of Coventry it was proposed to adopt a more holistic approach and support a new Economic Growth and Prosperity Strategy (EGPS) to replace the previous jobs strategies.

This five-year Strategy outlined sets out Coventry's vision to deliver sustainable and inclusive economic growth which would enable all residents and businesses to prosper.

The report detailed what the aspirations of the Strategy were and it was anticipated that every £1 invested by the Council would create £40 of additional investment in local economic growth.

In addition, the report stated that set against three strategic themes of Business, People and Place, the EGPS would deliver directly against a number of priorities

within the Council's Plan. It would also deliver against the Coventry & Warwickshire Local Enterprise Partnership (CWLEP) Strategic Economic Plan, the West Midlands Combined Authority Strategic Economic Plan and the emerging local industrial strategy.

RESOLVED that the City Council:

- 1. Approves Coventry's Economic Growth and Prosperity Strategy 2018-2022.**
- 2. Agrees to receive an annual monitoring report on the progress towards the Strategy's aspirations and targets as part of the Council's Plan performance monitoring.**

116. Public Realm Phase 5

Further to Minute 139 of the Cabinet, the City Council considered a report of the Deputy Chief Executive (Place) which provided detailed works for schemes in Coventry City Centre Public Realm Phase 5, as set out in the appendices to the report and their prioritisation for implementation. The report also sought agreement to the detailed works for additional Public Realm Phase 5 schemes if further funding was secured and to the addition of £1.94m Council Capital Receipts to the 5 year Capital Programme, to contribute to the Charterhouse restoration.

Since 2011 the Council had transformed the City Centre through a £57m programme of investment in the public realm. This investment would be completed by Phase 4 of the public realm improvements due to be completed later this year, using Coventry and Warwickshire Local Enterprise Partnership (CWLEP) Local Growth Deal grant. The impact of this work had been significant, attracting developers to invest in the City, such as the developers transforming Cathedral Lanes into a vibrant restaurant quarter.

The award of UK City of Culture provided a fantastic opportunity to further enhance the City Centre in preparation for 2021 to ensure people gained a positive image of the City, and to create a lasting legacy for residents and businesses beyond 2021. Given the investment already made in public realm, Coventry has the opportunity to consider the delivery of an even more ambitious programme of public realm improvements. A series of transformational public realm improvements were proposed to be delivered under a new Public Realm Phase 5 Programme. The proposed schemes would deliver enhancements to key strategic areas of the City, improve accessibility and connectivity across the City and also enhance the setting of the key events venues and visitor attractions.

The priority order may be amended in response to funding availability and deliverability of the projects. The aspiration was to deliver as many transformational schemes as practical by 2021, with a longer term aim to deliver the remaining schemes post 2021 to create a lasting legacy. The total programme cost was estimated to be in the region of £120m, which included the funding necessary to provide for the estimated additional 14 posts required to deliver the ambitious programme ahead of 2021. The costs were estimates at present, the list of projects wasn't exhaustive and adequate funding to deliver the Schemes did not currently exist. It was recognised that a Programme of this significance would have

impact upon the Capital Programme and external funding would need to be secured. Therefore, delegated authority was sought in order for the Deputy Chief Executive (Place), following consultation with the Cabinet Member for City Services, the Cabinet Member for Jobs and Regeneration and the Section 151 officer, to agree the detailed Programme of works should funding become available.

Currently the Council had successfully secured £11.8M Local Growth Deal funds from CWLEP. Of this £7.75m was allocated to deliver the initial Phase 5 of City Centre Public Realm improvements. As this funding was time limited, it would be allocated to the top priority project or projects as set out in the report. The remaining £4m was allocated to deliver other key infrastructure projects as set out in the Connecting Coventry Update Report, as detailed in Minute 117 below. The Council had also identified £1.94m capital receipts to match fund the Heritage Lottery Fund (HLF) Bid to restore the Grade I listed Charterhouse and re-open to the public as part of proposals to create a new heritage park.

In addition, to support Coventry's City of Culture status, it was proposed that further funding would be sought from other sources, including WMCA for funding from within Coventry's £284m Devolution Deal allocation (which included £37m from the HS2 connectivity package), along with exploring other government funding opportunities. A funding bid would be required to be submitted for additional funding for Public Realm. If WMCA funding was sought, a business case would be required and approval would be subject to WMCA's assurance framework process.

RESOLVED that the City Council:

- 1) Authorises the Council to enter into Local Growth Deal funding agreements for £7.75m Growth Deal 3 for the top priority schemes in the Public Realm Phase 5 Programme.**
- 2) Approves the addition of £1.94m Council Capital Receipts to the 5 year Capital Programme, to contribute to the Charterhouse restoration.**
- 3) Delegates authority to the Deputy Chief Executive (Place) and the Director of Finance and Corporate Services following consultation with the Cabinet Member for Jobs and Regeneration and the Cabinet Member for City Services to enter into future WMCA funding agreements secured and deemed necessary to deliver the Public Realm 5 schemes which shall include the authority to:**
 - Determine the final content of the relevant Outline and Full Business Cases and submit funding bids to the West Midlands Combined Authority in relation to the work to be delivered within the Public Realm 5 scheme; and**
 - If the funding bids are successful to agree the final terms of the grant agreement with the WMCA**
- 4) Notes the addition of the Growth Deal 3 £7.75m Public Realm Phase 5 Programme of works, as set out in Appendix B to the report, has been**

approved as part of the Capital 5 Year Programme that was taken to Council as part of the Budget Report 2018-2019 on 20th February 2018 (their minute 128/17 refers).

- 5) **Delegates authority to the Deputy Chief Executive (Place), following consultation with Cabinet Members for City Services and Jobs and Regeneration, alongside Procurement Board to agree the most appropriate procurement route for the works to be delivered.**

117. **Connecting Coventry - Strategic Transport Investment Programme Update**

Further to Minute 141 of the Cabinet, the City Council considered a report of the Deputy Chief Executive (Place) which provided an update on how Coventry's Strategic Transport Investment Strategy 'Connecting Coventry' had progressed over the last 14 months and sought further approvals to take forward to delivery.

Coventry's Strategic Transport Investment Strategy 'Connecting Coventry' aimed to maximise the economic potential of the City through investment in transport infrastructure to support growth and jobs. The Strategy was approved by Council in January 2017 (their minute 100/16 refers). It set out an ambitious £620m Programme over the next ten years to improve the resilience of the road network, ensuring connectivity to HS2 and job opportunities around the new station, expansion of railway capacity and linking key development and employment sites.

The Strategy supported the transport infrastructure and development plans for the wider region, as detailed in Appendix 1 to the report. Coventry's Programme was summarised in Appendix 2 to the report and outlined four key programmes Coventry South, City Centre First, Coventry North and Very Light Rail.

The award of City of Culture 2021 status to Coventry offered a fantastic opportunity to boost growth for the City and wider sub-region. Having the transport infrastructure in place was critical to facilitate and maximise the benefits of City of Culture. This had prompted a review of the Programme and it was recommended that the Station Masterplan and City Centre infrastructure improvements were brought forward to be delivered by the end of 2020.

It was important that City Centre infrastructure improvements required to support City of Culture were delivered in time for 2021 and left a legacy for Coventry.

To showcase the City's position as a world class centre for innovation, it was proposed to bring forward delivery of a section of the first proposed Very Light Rail route in time for the City of Culture in 2021. The feasibility of this was currently being investigated, and a further report would be brought to Council later in the spring 2018 if it was considered both deliverable and financially viable to bring forward.

In order to deliver the Very Light Rail project in time for City of Culture, approval was sought to enter into a Contract for Services with Warwick Manufacturing Group (WMG) develop and deliver a safety certified prototype vehicle and track system. The City Council was also collaborating with Dudley Council and WMG on the creation of the Very Light Rail Innovation Centre in Dudley which would create a facility for testing vehicles and track.

It should be noted that there was a robust governance structure in place for the Programme that captured risk management for each of the projects within the overarching Programme. The budget for each project included contingency to allow for any cost increases and there was some flexibility to manage funding across the Programme, subject to approvals for any variations from funding bodies.

Further to the above, it was imperative that coordination of activities across the road and rail network were managed strategically, given the significant works that were about to commence in the region which would impact on those travelling to Coventry, including HS2, Highways England Smart Motorways Schemes at M6 J2-4, M42 J6 and M40/M42 interchange. Coventry City Council would be required to work closely with Transport for West Midlands and neighbouring authorities in order to co-ordinate activities to support network resilience. The Council would also be required to work closely with the City of Culture Trust regarding events planning, to ensure that events were co-ordinated around major planned works. The volume of works taking place would influence the ability of the Council to deliver some of the proposed Schemes ahead of 2021, therefore flexibility would be required regarding the timing and approach to delivery.

Councillor G Crookes moved the following amendment to Recommendation 1 which was seconded by Councillor T Sawdon and lost:

“In the first sentence, that after the words “Cabinet Member for Jobs and Regeneration” insert the words “, the Leader of the Opposition or his appointee,”

The amended Recommendation now to read:-

1. Delegate authority to the Deputy Chief Executive (Place), following consultation with the Leader, the Cabinet Member for Jobs and Regeneration, the Leader of the Opposition or his appointee and the Director of Finance, and Corporate Services, and in the case of city centre public realm and infrastructure improvements, also the Cabinet Member for City Services to:

The remainder of recommendation 1 to remain the same”.

RESOLVED that the City Council:

- 1) Delegates authority to the Deputy Chief Executive (Place), following consultation with the Leader, Cabinet Member for Jobs and Regeneration, the Director of Finance and Corporate Services and in the case of City Centre Public Realm and infrastructure improvements, the Cabinet Member for City Services to:**
 - Determine the final content of the relevant Outline and Full Business Cases and submits funding bids to the West Midlands Combined Authority in relation to the work packages within the Connecting Coventry Programme.**

- Determine the Programme for City Centre infrastructure and Public Realm improvements to be delivered ahead of 2021.
 - Determine the final content of the full Business Case to the Department for Transport for the A46/Stoneleigh Junction Improvement scheme.
 - Determine resource requirements for delivery of the Programme and supports recruitment of additional posts which are to be capital funded.
- 2) Notes the addition to the Council's 5 Year Capital Programme, as approved by Council on 20th February 2018, WMCA grant awarded for £12.2m for the Very Light Rail project, including a £4.3m contribution for Dudley Metropolitan Borough Council's Very Light Rail Innovation Centre, which will deliver a facility that the Coventry Very Light Rail system can be tested.
 - 3) Notes the addition of the Housing Infrastructure Fund grant awarded for the A45/Eastern Green (£12.7m) and approves addition of the successful A45/Eastern Green project to the Council's 5 year Capital Programme as approved by Council on 20th February, 2018 and delegates authority to the Deputy Chief Executive (Place), following consultation with the Director of Finance and Corporate Services, to enter into funding agreements as appropriate.
 - 4) Notes the addition of £4m Growth Deal funding for Coventry Station Masterplan highway improvements and £0.95m for improvements to the A45 corridor to the Council's 5 Year Capital Programme as approved by Council on 20th February 2018 and become the accountable body for grant funding, entering into the necessary legal documentations with Coventry and Warwickshire Local Enterprise Partnership.
 - 5) Authorises procurement of the necessary resources from grant funding sources as set out section 5 of the report to assist with submission of the bids and the delivery of the Connecting Coventry Programme through the Shared Professional Services Contract or another compliant public sector framework which are to be funded from this programme.
 - 6) Authorises that Coventry City Council enter into a Services Agreement with Warwick Manufacturing Group for up to £10m for research and development up to a vehicle prototype and track solution for the Coventry Very Light Rail project (see note above).
 - 7) Should the bids referred to in this report be successful, authorises officers to enter into the necessary legal documentations to secure the funding required to deliver the Connecting Coventry Programme;
 - 8) Delegates authority to the Deputy Chief Executive (Place) and the Director of Finance and Corporate Services (following consultation with the Leader, the Cabinet Member for Jobs and Regeneration and the Monitoring Officer), to enter into necessary legal agreements in order to deliver the Connecting Coventry programme, including property, legal,

commercial and collaboration agreements with partners and contractors.

- 9) Approves that the Council acts as the accountable body, and delegates authority to the Section 151 Officer to enter into the appropriate funding agreements with the Coventry and Warwickshire Local Enterprise Partnership, West Midlands Combined Authority and Department for Transport and partners who will be recipients of grant funding, including Warwickshire County Council, Transport for West Midlands and Warwick Manufacturing Group.**

118. Appointment of Head of Legal Services and Designation of Monitoring Officer

Further to Minute 6 of the Appointments Panel, the City Council considered a report of the Deputy Chief Executive (Place) which reported on the appointment of the Head of Legal Services and Designation of Monitoring Officer.

The report set out the legal basis for the need to appoint a Monitoring Officer and a recommendation from the Appointments Panel held on 8 March 2018 was circulated, that the post of Head of Legal Services be designated as Monitoring Officer.

RESOLVED:

- (1) That the City Council appoints Julie Newman, currently Legal Services Manager and Acting Monitoring Officer at Coventry City Council, to the post of Head of Legal Services from 13 March 2018, in accordance with the City Council's Constitution.**
- (2) That the Head of Legal Services be designated as Monitoring Officer under Section 5 of the Local Government and Housing Act 1989, with effect from 13 March 2018.**

119. Annual Pay Policy Statement 2018-19

The City Council considered a report of the Deputy Chief Executive (People) which presented the Annual Pay Policy Statement 2018/2019.

Local Authorities are required by sections 38 and 39 of the Localism Act 2011 to produce an annual Pay Policy Statement. The Statement must articulate the City Council's policies towards a range of issues relating to the pay of the workforce, particularly the most senior staff (or "chief officers") and the relationship of their pay to the lowest paid employees. The proposed Pay Policy Statement for 2018/2019 was attached as appendix 1 of the report.

RESOLVED that the City Council approves the Annual Pay Policy Statement 2018/19 attached at Appendix 1 of the report.

120. **Keresley Parish Council**

The City Council considered a report of the Deputy Chief Executive (Place) which sought authority to delegate the appointment of persons to the Keresley Parish Council to the Deputy Chief Executive (Place) and the Monitoring Officer following consultation with the Leader of the Council and the Leader of the Opposition Group.

Following recent resignations by a number of councillors at Keresley Parish Council, only three remained which left the Parish Council inquorate and unable to act. In such circumstances, it was the responsibility of the Principal Council to appoint persons to fill all or any of the vacancies until other councillors were elected and took up office.

RESOLVED that the City Council:

- 1. Delegates the decision on the appointment of persons to fill all or any of the vacancies on Keresley Parish Council until other councillors are elected and take up office to the Deputy Chief Executive (Place) and the Monitoring Officer following consultation with the Leader of the Council and the leader of the Opposition Group.**
- 2. Authorises the Monitoring Officer to make the order enacting the appointment.**

121. **Question Time**

Councillors provided written answers to the question set out in the Questions Booklet, together with oral responses to supplementary questions put to them at the meeting.

The following Members answered oral questions put to them by other Members as set out below, together with supplementary questions on the same matters:-

No	Questions asked by	Questions put to	Subject matter
1.	Councillor Williams	Councillor Innes	Pegasus crossing on Coundon Wedge Drive and improved signage in Bablake Ward
2.	Councillor Ridley	Councillor J Mutton	Progress on the purchase of Coombe Abbey
3.	Councillor Sawdon	Councillor Innes	Traffic signs in the city centre
4.	Councillor Lepoidevin	Councillor Innes	Road damage caused by buses on Farcroft Avenue
5.	Councillor Hammon	Councillor J Mutton	Lights left on in Friargate
6.	Councillor Hammon	Councillor Innes	Removal of four fir trees outside Civic

			Centre 2, Little Park Street
7.	Councillor Crookes	Councillor Innes	Traffic chaos in the City Centre last weekend
8.	Councillor Crookes	Councillor Duggins	Local Plan exported employment and business rates to neighbouring authorities

122. Statements

The Leader of the Council made a statement in respect of “Progress on the Combined Authority”.

Councillor Ridley responded to the statement.

123. Debate: Cuts to Police Budgets and Resources

The following Motion was moved by Councillor J Mutton and seconded by Councillor S Bains:

“This Council notes with concern the increasing crime rate in the City. We believe that it is the Government cuts and the damping of Police budgets which has led to the reduction in frontline police numbers and thus their inability to respond to the growing number of incidents that are reported. We recognise the tremendous and often dangerous work carried out by our Police Officers to keep us secure and safe and this Council will continue to give our full support to the Service.

This Council calls upon the Home Secretary to reverse the cuts in Police budgets that have been made over the last few years so that the Citizens of this City have a Police service that is capable of responding to their needs”.

In moving the Motion, Councillor J Mutton referred to the petition detailed in Minute 113(d) above, and asked that it be forwarded to the Home Secretary with a copy of the Motion and Council resolution.

RESOLVED that the Motion as set out above be unanimously adopted.

124. Debate: Accommodation for Charities

The following Motion was moved by Councillor G Ridley and seconded by Councillor G Crookes:

“This Council resolves to use its empty property to temporarily house charities which have been evicted from Coventry Point”

Councillor D Welsh proposed the following amendment, which was seconded by Councillor G Duggins and carried:

“After the words “This Council resolve to”, delete the rest of the sentence and add the following: “continue to assist charities who seek our help and advice to find alternative accommodation”.

The amended Motion now to read:-

“This Council resolves to continue to assist charities who seek our help and advice to find alternative accommodation”.

Councillor T Sawdon proposed the following further amendment, which in accordance with the Constitution was accepted by Councillor D Welsh:-

“After the word accommodation add the following: “including the option of using empty Council property”.

RESOLVED that the amended Motion as set out below be unanimously adopted.

“This Council resolves to continue to assist charities who seek our help and advice to find alternative accommodation, including the option of using empty Council property”.

Note: In accordance with the Constitution, a recorded vote was taken in respect of the amendment, moved by Councillor D Welsh and seconded by Councillor G Duggins.

The Councillors voting for and against the Amendment were as follows:

<u>For</u>	<u>Against</u>	<u>Abstain</u>
Councillor F Abbott	Councillor A Andrews	
Councillor N Akhtar	Councillor R Bailey	
Councillor P Akhtar	Councillor J Birdi	
Councillor R Ali	Councillor J Blundell	
Councillor S Bains	Councillor G Crookes	
Councillor K Caan	Councillor M Hammon	
Councillor G Duggins	Councillor M Lapsa	
Councillor L Harvard	Councillor J Lepoidevin	
Councillor J Innes	Councillor P Male	
Councillor B Kaur	Councillor G Ridley	
Councillor D Kershaw	Councillor T Sawdon	
Councillor A Khan	Councillor D Skinner	
Councillor R Lakha	Councillor G Williams	
Councillor A Lucas		
Councillor J McNicholas		
Councillor K Maton		
Councillor C Miks		
Councillor K Mulhall		
Councillor J Mutton		
Councillor M Mutton		
Councillor E Ruane		

Councillor P Seaman		
Councillor R Singh		
Councillor H Sweet		
Councillor R Thay		
Councillor C Thomas		
Councillor S Walsh		
Councillor D Welsh		

Result: Carried

For: 28

Against: 14

Abstentions: 0

125. Thanks to the Lord Mayor

On behalf of the City Council, Councillors G Duggins and G Ridley thanked the Lord Mayor for the manner in which he had Chaired Council meetings during 2017/2018.

(Meeting closed at 5.25 pm)

Return of Persons Elected as Councillors for the City on 3 May 2018

Ward	Name	Political Party	Year of Retirement
BABLAKE	Jaswant Singh Birdi	Conservative	2022
BINLEY AND WILLENHALL	John Roderick Mutton	Labour	2022
CHEYLESMORE	Roger Maurice James Bailey	Conservative	2022
EARLSDON	Kindy Sandhu	Labour	2022
FOLESHILL	Tariq Khan	Labour	2022
HENLEY	Kevin Barry Maton	Labour	2022
HOLBROOK	Evelyn Ann Lucas	Labour	2022
LONGFORD	Lindsley Harvard	Labour	2022
LOWER STOKE	Rupinder Singh	Labour	2022
RADFORD	Patricia Maria Hetherton	Labour	2022
SHERBOURNE	Seamus Walsh	Labour	2022
ST MICHAEL'S	David Stuart Welsh	Labour	2022
UPPER STOKE	Sucha Singh Bains	Labour	2022
WAINBODY	Gary Edward Crookes	Conservative	2022
WESTWOOD	David John Skinner	Conservative	2022
WHOBBERLEY	Bally Singh	Labour	2022
WOODLANDS	Julia Elizabeth Lepoidevin	Conservative	2022
WYKEN	Faye Abbott	Labour	2022

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COUNCIL

17 May, 2018

APPOINTMENTS – 2018/19

CABINET

Appointed by the Leader (Report 6)

Non-Voting Representatives on Cabinet

Councillor Andrews

Councillor Ridley

(2 Conservative)

LICENSING AND REGULATORY COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Hetherton	Councillor Thomas

Councillor Birdi

Councillor Brown

Councillor Clifford

Councillor Crookes

Councillor Gannon

Councillor Kaur

Councillor Kershaw

Councillor Lucas

Councillor Mayer

Councillor Sandhu

Councillor Thay

Councillor Walsh

Political Balance (2018/19)	
Conservative	3
Labour	11

PLANNING COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Harvard	Councillor Sweet

Councillor N Akhtar

Councillor P Akhtar

Councillor Auluck

Councillor Bailey

Councillor Bains

Councillor Crookes

Councillor McNicholas

Councillor Skinner

Councillor Skipper

Political Balance (2018/19)	
Conservative	3
Labour	8

Note: The Cabinet Member for Housing and Communities (Councillor Ruane) is invited to attend meetings of this Committee.

ETHICS COMMITTEE

CHAIR:	Councillor Walsh
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Councillor Andrews

Councillor Bigham

Councillor Gannon

Councillor J Mutton

Labour Group Substitute – Councillor M Mutton

Conservative Group Substitute – Councillor Bailey

Independent Persons

Steve Atkinson

Ann Barton

Ruth Wills

Peter Wiseman

Political Balance (2017/18)	
Conservative	1
Labour	4

INDEPENDENT REMUNERATION PANEL

5 Independent Members

(Up to 5 to be appointed by the Director of Finance and Corporate Services after consultation with the Group Leaders)

SCRUTINY

Scrutiny Co-ordination Committee

Designated as the Crime and Disorder Committee

CHAIR	DEPUTY CHAIR
Councillor T Khan	Councillor Clifford

Councillor N Akhtar

Councillor Andrews

Councillor Gannon

Councillor McNicholas

Councillor M Mutton

Councillor Ridley

Councillor R Singh

Political Balance (2018/19)	
Conservative	2
Labour	7

Co-opted Members for Education Matters

Nomination of the Roman Catholic Church

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

1 Vacancy (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Finance and Corporate Services Scrutiny Board (1)

CHAIR:	Councillor R Singh
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Councillor Auluck

Councillor Bains

Councillor Brown

Councillor Harvard

Councillor Sandhu

Councillor Sawdon

Councillor Taylor

Councillor Thay

Political Balance (2018/19)	
Conservative	2
Labour	7

Note: The Chair of the Audit and Procurement Committee (Councillor Brown) has been appointed as a Member of this Board.

Education and Children's Services Scrutiny Board (2)

CHAIR:	Councillor M Mutton
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Councillor Bigham

Councillor Kaur

Councillor Kelly

Councillor Kershaw

Councillor Lepoidevin

Councillor Lucas

Councillor Male

Councillor Thomas

Political Balance 2018/19	
Conservative	2
Labour	7

Co-opted Members for Education Matters

Nomination of the Roman Catholic Church

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

1 Vacancy (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Business, Economy and Enterprise Scrutiny Board (3)

CHAIR:	Councillor McNicholas
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Councillor Auluck

Councillor Birdi

Councillor Crookes

Councillor Lancaster

Councillor Miks

Councillor B Singh

Councillor Skipper

Councillor Taylor

Political Balance 2018/19	
Conservative	3
Labour	6

Communities and Neighbourhoods Scrutiny Board (4)

Designated as the Flood Management Committee

CHAIR:	Councillor N Akhtar
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Councillor Ali

Councillor Bailey

Councillor T Khan

Councillor Sandhu

Councillor Sweet

Councillor Thay

Councillor Sawdon

Councillor Walsh

Political Balance 2018/19	
Conservative	2
Labour	7

Health and Social Care Scrutiny Board (5)

Designated as the Health Overview and Scrutiny Committee

CHAIR:	Councillor Gannon
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Councillor Clifford

Councillor Hetherton

Councillor Kershaw

Councillor Lakha

Councillor Lancaster

Councillor Mayer

Councillor Miks

Councillor Skinner

Political Balance 2018/19	
Conservative	2
Labour	7

Co-opted Member

1 Representative from Coventry Healthwatch

Joint Health Overview and Scrutiny Committee

JOINT CHAIR: (With Warwickshire County Council)	Councillor Gannon (Chair of the Health and Social Care Scrutiny Board (5))
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Councillor Clifford

Councillor Hetherton

Councillor Kershaw

Councillor Lapsa

Political Balance 2018/19	
Conservative	1
Labour	4

AUDIT AND PROCUREMENT COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Brown	Councillor Bains

Councillor P Akhtar

Councillor Sawdon

Councillor R Singh

Councillor Sweet

Councillor Taylor

Labour Group Substitute – Councillor Skipper

Conservative Group Substitute – Councillor Bailey

Political Balance 2018/19	
Conservative	2
Labour	5

COVENTRY HEALTH AND WELL-BEING BOARD

Councillor K Caan	Cabinet Member for Public Health and Sport (Chair)
Councillor Duggins	Leader of the Council
Councillor Seaman	Cabinet Member for Children and Young People
Councillor Abbott	Cabinet Member for Adult Services
Councillor Taylor	Conservative Group Representative

Deputy Chief Executive (People)	(Statutory Appointment)
Director of Public Health	(Statutory Appointment)
Coventry Healthwatch – 2 representatives	(Statutory Appointment)
Coventry and Rugby Clinical Commissioning Group – 2 representatives	(Statutory Appointment)
Martin Reeves	Chief Executive, Coventry City Council
Voluntary Action Coventry – 1 representative	
Coventry University – Vice-Chancellor (or representative)	
Warwick University – Vice-Chancellor (or representative)	
NHS Commissioning Board – 1 representative	
West Midlands Police – 1 representative	
West Midlands Fire Service – Operations Commander Coventry	
Coventry and Warwickshire Partnership Trust – 1 representative	
University Hospitals Coventry and Warwickshire – Chief Executive or representative	
Coventry and Rugby GP Federation – Chief Executive or representative	
Councillor K Caan to be appointed as Chair	
A representative of one of the partner organisations to be appointed as Deputy Chair	

ADVISORY PANELS / PANEL TO BE RE-APPOINTED DURING 2018/19

ADVISORY PANELS TO BE RE-APPOINTED

CORPORATE PARENTING BOARD (TO ACT AS THE CABINET ADVISORY PANEL FOR LOOKED AFTER CHILDREN)

Councillor Seaman	Cabinet Member for Children and Young People (Chair)
Councillor Maton	Cabinet Member for Education and Skills
Councillor M Mutton	Chair of Education and Children's Scrutiny Board (2)
Councillor Skipper	Labour Group Representative
Councillor Male	Shadow Cabinet Member for Education and Skills
Councillor Lepoidevin	Shadow Cabinet Member for Children and Young People
Councillor Birdi	Conservative Group Representative

CABINET MEMBER FOR POLICING AND EQUALITIES - CONSTITUTIONAL ADVISORY PANEL

2 Council Members on Ethics Committee

Councillor Andrews	Conservative Member on Ethics
Councillor Walsh	Labour Member on Ethics

2 Group Secretaries (Labour Group representative to be appointed Chair)

Councillor Bailey	
Councillor M Mutton	(Chair)

1 Member from Controlling Group

Councillor J Mutton

CABINET ADVISORY PANEL – SCHOOL ORGANISATION

(NOTE: Councillors may not be Cabinet Members, one to be the Shadow Cabinet Member for Education and Skills)

Councillor Auluck

Councillor M Mutton

Councillor Thomas

Councillor Male Shadow Cabinet Member for Education and Skills

3 Head Teachers (1 x Primary, 1 x Secondary, 1 x Special)

3 Governors (1 x Primary, 1 x Secondary, 1 x Special)

2 Voluntary Aided Sector (1 x Roman Catholic Diocese, 1 Church of England Diocese)

(NOTE: Chair elected at each meeting and may not be an elected member)

CABINET ADVISORY PANEL - COVENTRY LOCAL DEVELOPMENT PLAN

Councillor Ruane Cabinet Member for Housing and Communities (Chair)

Councillor O'Boyle Cabinet Member for Jobs and Regeneration

Councillor Innes Cabinet Member for City Services

Councillor Harvard Chair of Planning Committee

Councillor Duggins Leader

Councillor McNicholas Chair of Business, Economy and Enterprise Scrutiny Board (3)

Councillor Sweet Deputy Chair of Planning Committee

NOTE: The Deputy Leader is invited to attend meetings of this Panel.

CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - ELECTORAL ARRANGEMENTS

Councillor A Khan	Deputy Leader & Cabinet Member for Policing and Equalities (Chair)
Councillor Duggins	Leader and Cabinet Member for Policy and Leadership
Councillor K Caan	Labour Group Representative
Councillor Welsh	Labour Group Representative
Councillor Ridley	Leader of Opposition
Councillor Andrews	Deputy Leader of Opposition

CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - THE COVENTRY AWARD OF MERIT

Councillor A Khan	Cabinet Member for Policing and Equalities (Chair)
Councillor J Mutton	Cabinet Member for Strategic Finance and Resources
Councillor T Khan	Chair of Scrutiny Co-ordination Committee (or their nominee)
Councillor Andrews	Shadow Cabinet Member for Policing and Equalities
Councillor Blundell	Lord Mayor, ex officio
The Honorary Recorder	

CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL – THE GOOD CITIZEN AWARD

Councillor A Khan	Cabinet Member for Policing and Equalities
Councillor O’Boyle	Cabinet Member for Jobs and Regeneration
Councillor Ruane	Cabinet Member for Housing and Communities
Councillor Andrews	Shadow Cabinet Member for Policing and Equalities
Councillor Ridley	Conservative Group Nominee
Councillor Blundell	Lord Mayor, ex officio
The Honorary Recorder (Chair)	

The Coventry Member of the UK Youth Parliament

Chief Superintendent of Coventry (or nominee)

CABINET MEMBER FOR POLICING AND EQUALITIES ADVISORY PANEL - DISABILITY EQUALITY

Councillor Thomas	Labour Group Nominee
Councillor Abbott	Substitute for Labour Group Nominee

ACL PANEL

Councillor Duggins	Leader (Chair)
Councillor A Khan	Deputy Leader (Deputy Chair)
Councillor Abbott	Cabinet Member for Adult Services
Councillor J Mutton	Cabinet Member for Strategic Finance and Resources
Councillor Seaman	Cabinet Member for Children and Young People
Councillor Maton	Cabinet Member for Education and Skills
Councillor O'Boyle	Cabinet Member for Jobs and Regeneration
Councillor Innes	Cabinet Member for City Services
Councillor Ruane	Cabinet Member for Housing and Communities
Councillor K Caan	Cabinet Member for Public Health and Sport
Councillor Ali	Deputy Cabinet Member for Public Health and Sport
Councillor P Akhtar	Deputy Cabinet Member for Policing and Equalities
Councillor Lakha	Deputy Cabinet Member for City Services
Councillor Skipper	Deputy Cabinet Member for Children and Young People
Councillor Kaur	Deputy Cabinet Member for Housing and Communities
Councillor Welsh	Deputy Cabinet Member for Jobs and Regeneration
Councillor Ridley	Leader of the Opposition
Councillor Andrews	Deputy Leader of the Opposition

NOTE: The Chair of Scrutiny Co-ordination Committee (Councillor T Khan), the Chair of the Ethics Committee (Councillor Walsh) and Councillor Lucas are invited to attend meetings of this Panel and the Leader or Deputy Leader are able to invite other member(s) or individual(s) to Panel meetings as required.

TERMS OF REFERENCE

1. The terms of reference for the following are as set out in the Constitution:

Appeals Committee

Appointments Panel

Audit and Procurement Committee

Cabinet

Coventry Health and Well-being Board

Ethics Committee

Independent Remuneration Committee

Joint Health and Wellbeing Board

Licensing and Regulatory Committee

Planning Committee

Scrutiny Coordination Committee

Scrutiny Boards

2. The terms of reference for the other bodies are as set out below:

Corporate Parenting Board (To act as a Cabinet Advisory Panel for Looked after Children)

Terms of Reference

1. The Board will be constituted as a Cabinet Advisory Panel with a politically balanced membership.
2. To focus on the requirements in legislation and in good practice advice for Elected Member involvement and support in service improvement for Looked after Children and young people.
3. To develop a work programme and allocate and monitor tasks within the City Council to improve outcomes for Looked after Children.
4. To identify key areas where services and partner agencies need to deliver improved support for Looked after Children and refer these issues to the relevant organisations as necessary.

5. To develop and support direct communication with Looked after Children, including formal meetings and consultation leading to the establishment of a Children's Council, a structured pattern of visits to children's homes and social work team offices, and also informal meetings with Looked after Children and young people with a social and enjoyable element.

Cabinet Member for Policing and Equalities Constitutional Advisory Panel

Terms of Reference

1. To be responsible for keeping the Constitution up to date and to make recommendations on proposed amendments to the Constitution to the Cabinet Member for Policing and Equalities.
2. To consider recommendations from the Monitoring Officer or the Officer Working Group on updates to the Constitution or on ways in which the Constitution can be amended in order to better achieve its purpose.
3. To bring to the attention of the Monitoring Officer and the Cabinet Member for Policing and Equalities any matters of concern regarding the City Council's Constitution.

Note

Where the timescale does not permit the Advisory Panel to consider any proposed constitutional amendments, any recommendations to Council on those proposed changes to the constitution will be made by the Cabinet Member only

Cabinet Advisory Panel - School Organisation

Terms of Reference

1. The group will be constituted as a Cabinet Advisory Panel Group.
2. To consider any objections received to school organisation proposals (for example the establishment of a new school or the closure of a school) and make recommendations to the Local Authority (Cabinet) on the determination of those proposals.

Cabinet Advisory Panel - Coventry Local Development Plan

Terms of Reference

There is no legal requirement to set up an Advisory Panel to inform the development of a new Local Development Plan however, it is considered to be good practice to do so. The Advisory Panel will ensure regularly timetabled interaction between Elected Members of the group, in relation to the development of the Local Development Plan, and ensure that key issues are identified and discussed early in the process.

Cabinet Member for Policing and Equalities Advisory Panel - Electoral Arrangements

Terms of Reference

- (1) To review the division of the 18 Wards within the City into Polling Districts in accordance with the Representation of the People Acts and associated legislation.
- (2) In consultation with local Ward Councillors and other such stakeholders as the Panel believe appropriate, to make recommendations to the Returning Officer about suitable polling places within each Ward within the City.
- (3) To consider the staffing arrangements, including the payment of fees, associated with elections and make appropriate recommendations to the Returning Officer and the Cabinet Member.
- (4) To make recommendations to the Cabinet Member and the Returning Officer in relation to any changes to procedures and practices as appropriate with regard to the electoral process within the City, especially in relation to any proposed legislative changes.

Cabinet Member for Policing and Equalities Advisory Panel - The Coventry Award of Merit

Terms of Reference

1. The object of the Coventry Award of Merit shall be to publicly acknowledge and honour behaviour reflecting the highest ideals of citizenship or outstanding performance in any worthy field of human endeavour which enhances the good name of the City of Coventry and affords inspiration to its citizens.
2. Any person, company or other organisation shall be eligible for consideration for the Coventry Award of Merit who has:-
 - 2.1 Rendered outstanding service to the City of Coventry in service to the local community.
 - 2.2 By outstanding personal effort in the field of sport, industry, government or the arts, brought particular renown to the City of Coventry.
 - 2.3 Made an outstanding contribution to the national life or in international affairs in any field of human activity in a manner which has brought credit upon the City of Coventry.
 - 2.4 By personal example of courage or devotion to duty and service to others, demonstrated the highest ideals of citizenship.

3. The grant of the Award of Merit shall be made by the City Council on the recommendation of Cabinet Member for Policing and Equalities, who will be advised by an Advisory Panel established for the purpose.
4. The Cabinet Member and Advisory Panel shall endeavour to maintain consistently high standards in the submission of recommendations and accordingly shall be at liberty to make such further enquiry into a nomination as they think proper, and shall be under no obligation to submit any recommendation unless they are satisfied that in doing so such standards would be maintained.
5. Any individual or organisation (including any member of the panel of Assessors) may submit a nomination for the Award of Merit. Any such nomination shall be in writing and submitted to the Deputy Chief Executive (Place), with a detailed statement of the grounds on which it is made.
6. The Award of Merit shall take such form as the City Council may from time to time determine but shall include a Citation signed by the Lord Mayor for the time being stating the grounds on which the Award has been made. Awards shall be made by the Lord Mayor at a public ceremony.

Cabinet Member for Policing and Equalities Advisory Panel - The Good Citizen Award

Terms of Reference

To provide advice and guidance and make recommendations to the Cabinet Member for Policing and Equalities on the Good Citizen Award.

In particular, to assist the Cabinet Member in the following roles:-

1. Promoting the Good Citizen Award and the honour conferred by the Council on recipients of the Award.
2. Promoting the Council's Equality and Diversity objectives and encouraging nominations from all the communities within Coventry
3. Considering nominations received and, in accordance with agreed criteria, approving recipients for the award to full Council

Cabinet Member for Policing and Equalities Advisory Panel - Disability Equality

Terms of Reference

Work jointly to tackle issues which are important to all disabled people in the city

Advise, comment and make recommendation to the Cabinet Member with responsibilities for Equalities on issues impacting disabled people

Take an annual report to the Cabinet Member with responsibilities for Equalities on the progress made through the Disability Equality Advisory Panel.

Identify key areas where services and partner agencies could deliver improvements.

Harness the skills, knowledge and abilities of panel members to strengthen working together to identify and resolve issues.

Provided a conduit for collating and disseminating key messages to disabled people.

Ensure young disabled people and other disability forums are working collaboratively with the panel.

To receive confirmation that all advice and recommendations have been considered and carried out or are to be implemented in the near future subject to Council policy

Membership of the panel will be reviewed on an annual basis.

The Disability Equality Advisory Panel will meet at least three times a year.

ACL Panel

Terms of Reference

The ACL Panel will be responsible for providing an overarching governance role in relation to the outstanding loan facility provided to ACL. This will include but not be limited to an overview of the following areas:-

- Financial overview
- Risk management
- Consider matters submitted by the Council's observer or appointee (as the case may be) on the Board of ACL
- Consider matters submitted by the Council's S.151 Officer
- Receive updates on any outstanding legal matters
- Any other item deemed appropriate

The Panel will also be responsible in making recommendations to the appropriate Council body. In order to facilitate the Panel's function it will have the authority to obtain any external professional advice deemed appropriate.

Political Proportionality 2018/19

		Allocation to groups – adjusted for rounding			Proportional entitlement for political groups (1 decimal place)		
	Total	Con	Lab	Ind	Total %	Con %	Lab %
Party seats	54	13	40	1	100.0%	24.5%	75.5%
Cabinet	10	0	10	0	100.0%	n/a	100.0%
Entitlement per group excl Cabinet places		22	69			22.2	68.8
Planning Committee	11	3	8	0	11	2.7	8.3
Licensing and Regulatory Committee	14	3	11	0	14	3.4	10.6
Ethics Committee	5	1	4	0	5	1.2	3.8
Audit and Procurement Committee	7	2	5	0	7	1.7	5.3
Scrutiny Co-ordination Committee	9	2	7	0	9	2.2	6.8
Scrutiny Board 1	9	2	7	0	9	2.2	6.8
Scrutiny Board 2	9	2	7	0	9	2.2	6.8
Scrutiny Board 3	9	3	6	0	9	2.2	6.8
Scrutiny Board 4	9	2	7	0	9	2.2	6.8
Scrutiny Board 5	9	2	7	0	9	2.2	6.8
Totals (excludes Cabinet)	91	22	69	0	91	22.2	68.8

The total number of seats allocated to a group is matched to the rounded entitlement for that group. The number of seats on each committee is matched to the rounded entitlement for that group on that committee but adjusted manually where required to ensure that the number of seats allocated to a particular group matches their entitlement.

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REPORT 12

PRESENTED AT ANNUAL MEETING 17TH MAY 201

**APPOINTMENTS TO OUTSIDE BODIES FOR THE 2018/2019
MUNICIPAL YEAR**

Appointments to Other City Council Forums

	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OBF1	Adoption Central England (ACE) (formerly Adoption Panel)	Councillor Seaman	Councillor Sandhu	Councillor Sandhu	N	Considers the placement of children for adoption bearing in mind background information on the child/proposed placement given to the panel	Meets fortnightly	Adoption Central England Contact: Marian Eagleson Tel: 07787 270395 Email: marianeagleson@aceadoption.com
OBF2	Coventry School Admissions Forum	Councillor Maton Councillor Male	Councillor Maton Councillor Male	Councillor Maton	N	Statutory Body - considers school admission matters	Meets twice per annum	Sue Heawood School Admissions Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 76785911 E-mail: sue.heawood@coventry.gov.uk

	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OBF3	Fostering Panel	Councillor M Mutton	Councillor M Mutton	Councillor M Mutton	N	Considers the placement of children for fostering bearing in mind background information on the child/proposed placement given to the panel	25 meetings per year	Fostering Panel Family Placement Service Rm 229, Civic Centre 1 Little Park Street Coventry CV1 5RS Contact: Marian Eagleson Tel: 024 7683 1873 E-mail: marian.eagleson@coventry.gov.uk

Appointments to Partnership Organisations

	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OBP1	Children and Young People's Partnership Board (formerly Children and Young People's Commissioning Board)	Councillor Ruane - Cabinet Member for Children and Young People Councillor Maton - Cabinet Member for Education and Skills Councillor Lepoidevin Councillor Male	Councillor Seaman - Cabinet Member for Children and Young People Councillor Maton - Cabinet Member for Education and Skills Councillor Lepoidevin Councillor Male	Councillor Seaman	N	Ensures that within the context of the Children Act 2004 services are jointly and efficiently commissioned	Meets monthly	Alan Butler Joint Commissioning Manager People Directorate Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 7683 3577 E-mail: alan.butler@coventry.gov.uk

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OBP2	Council of Governors of the Coventry and Warwickshire Partnership Trust	Councillor K Caan	Councillor K Caan	Councillor K Caan	N	To manage the transition to become a NHS Foundation Trust	tbc	Allyson Downes, Trust Secretary, C&W Partnership Trust Wayside House Wilsons Lane Coventry CV6 6NY E-mail: allyson.downes@covwarkpt.nhs.uk Tel: 024 7652 6812 Mobile: 0776 855 8433 or simon.crews@covwarkpt.nhs.uk or helen.gorman@covwarkpt.nhs.uk Tel: 024 7632 4356
OBP3	Coventry and Warwickshire Local Enterprise Partnership Board (LEP)	Councillor O'Boyle	Councillor O'Boyle	Councillor O'Boyle	Y	To drive Local Enterprise Partnership for the area, approved by Government on 28th October 2010	6 full Board meetings held per annum. Anticipated AGM will be held in September prior to the Board meeting for that month	Roger Dowthwaite Co. Secretary & LEP Executive CWLEP Office The Old Clink, The Holloway Off Market Square Warwick CV34 4SJ E-mail: roger.dowthwaite@cwlep.com Tel: 0776 868 8567 (Paula Deas Tel: 01926 418000)

	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OBP4	Coventry Learning Disabilities Partnership Board	Councillor Clifford Councillor Mayer	Councillor Clifford Councillor Mayer	Councillor Clifford	N	Brings together key partners to create a joint strategy for the future shape of services to people within the remit of the Board; to develop a commissioning strategy and to improve services across the City	Meets monthly. No AGM held	Etain McDermott Public Health Coventry City Council Lower Studio Civic Centre 2 Coventry Tel: 024 7683 3690 E-mail: etain.mcdermott@coventry.gov.uk
OBP5	Older People's Partnership Board	Councillor Abbott Councillor Mayer	Councillor Abbott	Councillor Abbott	N	Set priorities, plan future service delivery, monitor the implementation of the Older People's National Service Framework and develop service and Commissioning Strategies for Older people, including Older People with mental health problems	Meets quarterly. No AGM held	Leigh Pitham Strategic Commissioning Team Strategy and Communities Coventry City Council Civic Centre 1, Room 11 Little Park Street Coventry CV1 5RS Tel: 024 7683 1193 E-mail: leigh.pitham@coventry.gov.uk

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OBP6	Voluntary Action Coventry	Councillor Thomas Councillor Sawdon	No appointment required	-	N	The umbrella body for voluntary and community organisations in Coventry. The City Council representatives act as observers on the Management Board	Meets quarterly	Stephen Banbury Chief Executive Voluntary Action Coventry 29 Warwick Road Coventry CV1 2ES Tel: 024 7622 0381 E-mail s.banbury@vac Coventry.org.uk (For details of attendances contact - b.virk@vac Coventry.org.uk)
OBP7	West Midlands Strategic Migration Partnership	Councillor Mrs Bigham	Councillor Ruane	Councillor Ruane	N	Local Authority-led partnership which provides structure and forums of engagement for effectively dealing with migration, including economic migration and the benefits, at a local, regional and national level.	Quarterly	Joseph Pincott West Midlands Strategic Migration Support Officer Tel: 0121 675 9362 Email: joseph.pincott@birmingham.gov.uk OR Dally Panesar West Midlands Strategic Migration Lead Officer Email: Dalvinder.Panesar@birmingham. gov.uk Organisation Website: www.wmsmp.org.uk

	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OB1	Albany Theatre Trust	Councillor Kershaw	Councillor Kershaw	Councillor Kershaw	Y	To manage the affairs of the Albany Theatre	Meetings held monthly. AGM held in June	Albany Theatre Trust The Albany Theatre 53 The Butts Coventry CV1 3BH Contact: David Meredith, Chairman Tel:07557 912869/07548 319317 E-mail: info@albanytheatre.co.uk or david@dnmconsultancy.co.uk Tel:024 7699 8964/024 7601 6162 or alexandra.johnson@albanytheatre.co.uk
OB2	Belgrade Theatre Trust (Coventry) Limited	Councillor Skipper Councillor Mayer (Cllr Skipper, or in his absence, Councillor Mayer authorised to exercise the Council's vote at General Meetings)	Councillor Skipper Councillor Mayer (Cllr Skipper, or in his absence, Councillor Mayer authorised to exercise the Council's vote at General Meetings)	Councillor Skipper	Y	The promotion, maintenance, improvement and advancement of education or for the encouragement of the arts	Meets 6 to 7 times annually. AGM held in September	Belgrade Theatre Belgrade Square Coventry CV1 1GS Contact: Jean Wheldon (PA to Ms Joanna Reid Chief Executive) Tel: 02476 846720 E-mail: jweldon@belgrade.co.uk or Belgrade Administration Tel: 024 7625 6431 E-mail: admin@belgrade.co.uk

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OB362	Birmingham International Airport - Consultative Committee	Councillor Welsh	Councillor McNicholas	Councillor McNicholas	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information/ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates.	AGM held in May	Lee Stevenson Birmingham Airport Consultative Committee Secretariat c/o Solihull MBC Governance Directorate The Council House Manor Square Solihull B91 3QS Tel: 0121 704 6050 E-mail: lstevens@solihull.gov.uk Web: http://www.ukaccs. info/bham/minutes.html

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OB4	Birmingham International Airport Holdings Limited - Board of Directors	Councillor Welsh (Authorised to exercise the Council's vote at General Meetings. Substitutes not permitted)	Councillor Welsh (Authorised to exercise the Council's vote at General Meetings. Substitutes not permitted)	Councillor Welsh	Y	Airport Company Board of Directors	Meets 4 times annually. AGM held in July	Elaine Peach/Tracey Murray Birmingham City Council The Council House Victoria Square Birmingham B1 1BB (Contact: Elaine Peach Tel: 0121 303 3938 E-mail: elaine_peach@birmingham.gov.uk c.c tracey.murray@birmingham.gov.uk Tel: 0121 464 5718)
OB5	Bus Lane Adjudication Service Joint Committee (BLASJC)	Councillor Innes - Cabinet Member for City Services Councillor Lakha	Councillor A Khan Cabinet Member for Policing and Equalities Councillor Innes	Councillor A Khan	N	The Committee puts in place adjudication arrangements for parking Penalty Charge Notice appeals	Meetings held every 3 months	Louise Hutchinson Head of Service Joint Committee (PATROL) Barlow House Minshull Street Manchester M1 3DZ Tel: 016 1242 5290 E-mail: lhutchinson@patrol-uk.info

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OB6 64	Coombe Abbey Shareholders Panel	Councillor Duggins - (Leader of the Council) Councillor C Caan (Cabinet Member for Public Health and Sport) Councillor O'Boyle (Cabinet Member for Jobs and Regeneration)	Councillor Duggins - (Leader of the Council) Councillor A Khan (Cabinet Member for Policing and Equalities) Councillor O'Boyle (Cabinet Member for Jobs and Regeneration)	Councillor Duggins	N	To provide assurance that all legal Shareholder requirements are fulfilled and through its governance, seek to protect the delivery of the Council's strategic objectives	Bi-annually (at a minimum)	Andrew Walster
OB7	Coventry Airport Consultative Committee	Councillor Lakha Councillor Thomas (Substitute)	Councillor Lakha Councillor Thomas (Substitute)	Councillor Lakha	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information/ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Meets every 3 months of the year	Mrs Angela Lennox Chamber House Units 8-9 Innovation Village Cheetah Road Coventry CV1 2TL E-mail: angel@cw-chamber.co.uk Tel: 024 7665 4336

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OB8	Coventry Ambassadors Social Enterprise Board	Councillor Bigham	Councillor Ruane	Councillor Ruane	N	To continue the development of Coventry Ambassadors to enable them to play a key role in future events for the City	When required	Vince Mayne Deputy Director of Student Services - Health and Well-being Coventry University Priory Street Coventry CV1 5FB Switchboard Tel: 024 7765 2525 Direct Tel: 024 7765 0000 E-mail: ssx343@coventry.ac.uk
OB9	Coventry and Solihull Waste Disposal Company Limited - Advisory Forum	Councillor O'Boyle Councillor Harvard Councillor Andrews Councillor Ridley	Councillor O'Boyle Councillor Harvard Councillor Andrews Councillor Ridley	Councillor O'Boyle	N	Consider the waste disposal activities and financial results of the joint account for the two Authorities	Meets once per annum	Solihull Metropolitan Borough Council Council House Manor Square Solihull B91 3QB Contact: Joseph Bright Tel: 0121 704 6055 E-mail: jbright@solihull.gov.uk

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OB166	Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	Councillor Innes (Authorised to exercise the Council's vote at General Meetings) Councillor Lakha (Substitute for exercising Council's vote at General Meetings) or in the absence of both of the above, Barry Hastie, Director of Finance and Corporate Services (or his nominated substitute) is the voting representative Councillor Sawdon	Councillor Innes (Authorised to exercise the Council's vote at General Meetings) Councillor Lakha (Substitute for exercising Council's vote at General Meetings) or in the absence of both of the above, Barry Hastie, Director of Finance and Corporate Services (or his nominated substitute) is the voting representative Councillor Sawdon	Councillor Innes	Y	The Panel oversees the operation of the Waste Disposal Company	Meets quarterly	Lara Knight / Suzanne Bennett Governance Services Co-ordinator Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 7683 3237 E-mail: lara.knight@coventry.gov.uk or Tel: 024 7683 3072 E-mail: suzanne.bennett@coventry.gov.uk

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OB11	Coventry City of Culture Trust	Councillor Bigham	Councillor Duggins	Councillor Duggins	Y	To create bid for the title of UK City of Culture 2021	The Board meets monthly	Laura McMillan Bid Coordinator - Coventry 2021 Floor 7, Civic Centre 4 Much Park Street Coventry CV1 2PY Email: laura.mcmillan@coventry2021.co.uk Mobile:07711 984500 Website:www.coventry2021.co.uk
OB12	Coventry Law Centre Limited	Councillor Welsh Alan East	Councillor Welsh Alan East	Councillor Welsh	N	Coventry Law Centre is a charity employing Solicitors and paralegals to offer free legal advice and representation in the areas of housing, immigration, employment and discrimination, education, mental health, community care and welfare benefits to the people of Coventry.	Meets monthly	Coventry Law Centre Limited Oakwood House St Patricks Road Coventry CV1 2HL Contact: Sue Bent Tel: 024 7622 3053 (Reception) 024 7625 3162 (Sue direct) 07790 618 157 (Sue Mobile) E-mail: sue.bent@centralenglandlc.org.uk

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OB13	Coventry Refugee and Migrant Centre	Councillor T Khan Councillor R Singh Councillor Mayer	Councillor T Khan Councillor R Singh Councillor Mayer	Councillor T Khan	N	The Board oversees the work of the Centre which covers the following 2 main categories: 1. help for asylum seekers with subsistence, housing, health and racial harassment 2. help set up home for those given leave to remain	Board meets monthly except for August and December. AGM held in September	Mrs P Still Coventry Refugee and Migrant Centre 15 Bishop Street Coventry CV1 1HU Tel: 024 7652 7120
OB14	Culture Coventry Trust Board of Directors	Councillor Skipper Councillor Abbott Councillor Lakha Councillor McNicholas Councillor Sawdon	Councillor Skipper Councillor Abbott Councillor Lakha Councillor McNicholas Councillor Sawdon	Councillor Skipper	Y	To oversee the operations of facilities	Meets quarterly. AGM held in October	Tracy Wootton Museum Secretary, Culture Coventry Herbert Art Gallery and Museum Jordan Well Coventry CV1 5QP Tel: 024 7623 4270 E-mail: tracy.wootton@culturecoventry.co m

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OB15	Foxford School Trust Limited	Councillor Bigham	Councillor Bigham	Councillor Bigham	N	Foundation acting on behalf of the School	Meet at least once per school term	PA to the Headteacher Foxford School and Community Arts College Grange Road Coventry CV6 6BB Tel: 024 7636 9200 or Pam Whitehead, Business Manager E-mail: mail@foxford.coventry.sch.uk
OB16	Joint Health and Overview and Scrutiny Committee (Joint with Warwickshire County Council)	Councillor Gannon Councillor Clifford Councillor Kershaw Councillor Lapsa Councillor Miks	Councillor Gannon Councillor Clifford Councillor Kershaw Councillor Hetherton Councillor Lapsa	Councillor Gannon	N	To ensure that the authority is consulted and is able to respond to formal proposals for the substantial development or variation of health services that impact on the residents of Coventry and neighbouring Local Authorities	Ad-Hoc	<u>Coventry</u> Governance Services Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 7683 3079 E-mail: governance.services@coventry.gov.uk <u>Warwickshire</u> Governance Services Warwickshire County Council

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OB17	Local Government Association - General Assembly	Councillor Duggins Councillor A Khan Councillor Innes Councillor Ridley (Councillor Taylor - Substitute for Councillor Ridley)	Councillor Duggins Councillor A Khan Councillor K Caan Councillor Ridley (Councillor Taylor - substitute for Councillor Ridley)	Councillor Duggins	N	The LGA General Assembly acts as the "parliament" for local government	Meets once per annum - an AGM held in June	Fatima A S de Abreu Member Services Assistant Local Government Association Layden House, 76-86 Turnmill Street, London, EC1M 5LG Direct line: 0207 664 3136 Email: Fatima.DeAbreu@local.gov .uk
OB18	Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)	Councillor Innes - Cabinet Member for City Services Councillor Lakha	Councillor A Khan Cabinet Member for Policing and Equalities Councillor Innes	Councillor A Khan	N	Participation in the committee puts in place adjudication arrangements for parking Penalty Charge Notice appeals	Meetings held approx. every 3 months	Louise Hutchinson Head of Service Joint Committee (PATROL) Barlow House Minshull Street Manchester M1 3DZ Tel: 0161 242 5290 E-mail: lhutchinson@patrol-uk.info

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OB19	Police and Crime Panel	Councillor A Khan Councillor P Akhtar (Substitute Member)	Councillor A Khan Councillor P Akhtar (Substitute Member)	Councillor A Khan	N	The Police and Crime Commissioners will be held to account on an on-going basis by the Crime Panel	Meets 7 times per annum. AGM expected to be held in June	Sarah Fradgley/Emma Williamson Overview and Scrutiny Manager / Scrutiny Research & Policy Officer Birmingham City Council West Midlands Police and Crime Panel Scrutiny Office, Council House Victoria Square, Birmingham B1 1BB Tel: 0121 464 6871 Scrutiny: 0121 303 1731 E-mail: wmpcp@birmingham.gov.uk or emma.williamson@birmingham.gov .uk or Sarah.Fradgley@birmingham.gov.u k

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OB20	Regional Flood and Coastal Committee (Severn and Wye)	Councillor Innes	Councillor Innes	Councillor Innes	N	Considers matters relating to the flood risk programme for the midlands region, capital schemes, maintenance policy, strategy and funding.	Meets quarterly	Lucy Evans Environment Agency Hasren House Welsh Pool Road Shelton Shrewsbury SY3 8BB Contact: Lucy Evans, Cttee Support Officer Tel: 01743 283 469 E-mail: lucy.evans1@environment-agency.gov.uk (Dr Anne Wheeler, Chair of the English Severn & Wye Regional Flood & Coastal Committee Email: a.wheeler22@btinternet.com Mobile No: 07850 232835)
OB21	SIGOMA (Special Interest Groups of Municipal Authorities)	Councillor Bains	Councillor Bains	Councillor Bains	N	Represents most of the large towns and cities in the north, midlands and south coast regions of England. Is the collective voice of urban areas across the regions working to release the opportunities and potential of the communities represented.	Meets monthly. AGM held in July	Frances Foster Acting Treasurer SIGOMA c/o Barnsley Metropolitan Borough Council Westgate Plaza Barnsley S70 2DR Tel: 01226 773101 E-mail: francesfoster@barnsley.gov.uk

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OB22	West Coventry Academy - Governing Body (formerly Tile Hill Wood Academy)	Councillor Maton	Not required	Not required	N	The academy was set up by sponsors who own and run the school, with those functions discharged through the Governing Body and Head Teacher	Meets at least once per term	Sonia Clarke PA to Headteacher Nutbrook Avenue Coventry CV4 9PW Tel: 024 7642 6200 E-mail: s.clarke@thw.coventry.sch.uk WITH COPY TO Kelly.goddard@coventry.gov.uk
OB23	University of Warwick Science Park Business Innovation Centre Board and University of Warwick Science Park Foundation Board	Councillor O'Boyle (Appointed to the Business Innovation Centre and the Foundation and authorised to exercise the Council's vote at General Meetings of both Boards) and Councillor Skipper (Appointed to the Foundation and as substitute member for the Business Innovation Centre and as substitute for exercising the Council's vote at General Meetings of both Boards)	Councillor O'Boyle (Appointed to the Business Innovation Centre and the Foundation and authorised to exercise the Council's vote at General Meetings of both Boards) and Councillor Skipper (Appointed to the Foundation and as substitute member for the Business Innovation Centre and as substitute for exercising the Council's vote at General Meetings of both Boards)	Councillor O'Boyle	Y - Non Executive	Management Board for the bodies.	Approx. 3 times per year each. AGM held in July each year.	Claire English/Sophie Black Administrative Officer (Gov) Institutional Governance Services Deputy Registrar's Office University of Warwick Coventry CV4 8UW Tel: 024 761 51025 Ext. 51025 E-mail: subsidiaryboards@warwick.ac.uk

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OB24	West Midlands Combined Authority (Board)	Councillor Duggins Councillor A Khan Councillor O'Boyle (Substitute Member) Councillor Maton (Substitute Member)	Councillor Duggins Councillor A Khan Councillor O'Boyle (Substitute Member) Councillor Maton (Substitute Member)	Councillor Duggins	Y	Management Board for the combined authority to improve economic growth and transport for local authorities in the economic area	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk
OB25	West Midlands Combined Authority Audit, Risk and Assurance Committee	Councillor Bains Councillor N Akhtar (Substitute Member)	Councillor Bains Councillor N Akhtar (Substitute Member)	Councillor Bains	N	Responsible for matters concerning internal audit, including risk management, and the promotion and maintenance of high standards of conduct and ethical governance.	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk

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OB26	West Midlands Combined Authority Housing and Land Delivery Board	David Cockroft	David Cockroft	David Cockroft	N	To assist in the accelerated delivery of housing and employment space across the West Midlands by overseeing the delivery of the Housing & Land Delivery Action Plan and identifying freedoms and flexibilities that should underpin negotiations with the government and future devolution agreements.	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk

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OB27 26	West Midlands Combined Authority Investment Board	Councillor O'Boyle	Councillor O'Boyle	Councillor O'Boyle	N	To make investment decisions on behalf of the WMCA relating to applications made in accordance with the Investment Programme that underpinned the devolution agreement, along with any other investment proposals.	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk
OB28	West Midlands Combined Authority Overview and Scrutiny Committee	Councillor J Mutton Councillor J Clifford (Substitute Member) Further Joint Member Appointment for 2017/2018: Councillor R Brown Councillor J McNicholas (Substitute Member)	Councillor T Khan Councillor Clifford	Councillor T Khan	N	To review and/or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the West Midlands Combined Authority	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk

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OB29	West Midlands Combined Authority Public Services Reform Board	Councillor Duggins	Councillor Duggins	Councillor Duggins	N	To advise the WMCA Board on public service reform strategy and policy through the presentation of models and proposals.	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk
OB30	West Midlands Combined Authority Transport Delivery Committee	Councillor Welsh Councillor P Akhtar	Councillor Welsh Councillor P Akhtar	Councillor Welsh	N	Responsible for operational transport matters	To be scheduled in line with work programme	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk
OB31	West Midlands Combined Authority Wellbeing Board	Councillor K Caan	Councillor K Caan	Councillor K Caan	N	To support the West Midlands to achieving its ambition of improving health outcomes for its residents as quickly as possible by having responsibility for setting the overarching strategic vision for the region's health and social care economy.	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk

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OB32	West Midlands Fire and Rescue Authority	Councillor Walsh Councillor Miks (Substitute) Councillor Male	Councillor Walsh Councillor Miks (Substitute) Councillor Male	Councillor Walsh	N	Statutory responsibilities to the community of West Midlands	Meets 5 times per annum (Policy Planning Forum, comprising all members, meets 8 times per annum)	Karen Gowreesunker Strategic Enabler - Strategic Hub West Midlands Fire and Rescue Authority Fire Service Headquarters 99 Vauxhall Road Birmingham B7 4HW (Copy in: Julie Connor) Karen.Gowreesunker@wmfs.net ☎ 0121 380 6678 ☎ 07973 810 338 E-mail: Julie.Connor@wmfs.net Tel: 0121 380 6906
OB33	West Midlands Growth Company (West Midlands Combined Authority)	Councillor Duggins	Councillor Duggins	Councillor Duggins	Y	Support the development of a number of the targets set out in the Strategic Economic Plan	TBC	Dan Essex Governance Services Manager West Mid Combined Authority 16 Summer Lane Birmingham West Midlands B19 3SD Tel: 0121 214 7505 Email: Dan.essex@wmca.org.uk
OB34	West Midlands Joint Committee	Councillor Duggins (Lead Voting Member) Councillor A Khan (Substitute Voting Member) Councillor Ridley	Councillor Duggins (Lead Voting Member) Councillor A Khan (Substitute Voting Member) Councillor Ridley	Councillor Duggins	N	Formally constituted body of West Midlands District Councils to discharge specific functions concerning the West Midlands	Meets every 3 months	Tracey Murray Senior Policy Officer Corporate Strategy Team Corporate Resources Directorate Birmingham City Council Council House, Victoria Square, Birmingham B1 1BB Tel: 0121 464 5718 Email:Tracey.Murray@birmingham. gov.uk

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OB35	West Midlands Pensions Committee	Councillor J Mutton Councillor Bains (Substitute Member)	Councillor J Mutton Councillor Gannon (Substitute Member)	Councillor J Mutton	N	To oversee the pensions administration and investment expenses relating to the West Midlands Metropolitan Authorities Pensions Fund	Meets every four months	Carl Craney Democratic Support Officer Governance Services - Delivery Directorate Wolverhampton City Council St Peter's Square Civic Centre Wolverhampton WV1 1RL Tel: 01902 555 047/046 E-mail: Carl.craney@wolverhampton.gov.uk or democratic.support@wolverhampton.gov.uk
OB36	West Midlands Rail Ltd	Councillor Welsh (Principal Director) and Councillor O'Boyle (Named Substitute Principal Director)	Councillor Welsh (Principal Director) and Councillor O'Boyle (Named Substitute Principal Director)	Councillor Welsh	Y	The Board provides West Midlands Rail with strategic and policy guidance towards developing a new, local passenger rail franchise for the West Midlands, as well as gaining influence over other key routes across the region.	Meets 4 times per annum.	Malcolm Holmes Acting Programme Director West Midlands Rail Centro House 16 Summer Lane Birmingham B19 3SD Tel: 0121 214 7058 malcolmholmes@westmidlandsrail.com

Page 80	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OB36	Whitefriars Housing - Coventry Local Stakeholder Board (formerly Whitefriars Housing Group)	Councillor Lakha Councillor Harvard Councillor Thomas Councillor Taylor (Voting - Councillors Lakha & Harvard authorised as the City Council's representative & substitute representative, repectively, to exercise its vote at AGM of Whitefriars Services Limited. Martin Yardley, Deputy Chief Executive (Place), authorised to act as the voting representative in the absence of the authorised representative and the substitute representative)	Councillor Lakha Councillor Bains Councillor Thomas	Councillor Lakha	N	To review performance and develop community strategy	Meets 4 times per annum.	Patricia Donaldson patricia.donaldson@whitefriarshous ing.co.uk 024 7676 7147 Tel:

Appointments to Charity and Other Non Municipal Year Appointments

	ORGANISATION	2017/2018 (LEAD MEMBER for Council reporting purposes identified in bold)	2018/2019	2018/2019 LEAD MEMBER (for Council reporting purposes)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM	CONTACT DETAILS
OBC1	Annie Bettmann Foundation	Councillor Abbott Councillor J Clifford Mrs A Brown Mr P Cordle His Honour Judge Donald Hamilton (retired) Councillor Skinner	Not required	Not required	N	To provide assistance to those between the ages of 21 and 40 who are looking to set up a business within the geographical limits of the Council, and in exceptional circumstances, to offer assistance to those about to finish education with a view to setting up a business in Coventry	Meets once per annum	Carol Bradford Legal and Democratic Services Coventry City Council Coventry Tel: 024 7683 3976 Email: carol.bradford@coventry.gov.uk
OBC2	Blue Coat School Foundation	Mrs I Cribdon Mrs J Jackson	Mrs I Cribdon Mrs J Jackson	Mrs I Cribdon	N	Charitable body responsible for property management	Meets 2 or 3 times per annum	Joanne Evans, Coventry Diocesan Board of Education The Benn Education Centre Claremont Road Rugby CV21 3LU Tel: 017 8842 2800 E-mail: joanne.evans@covcofe.org

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OBC3	Bond's Hospital Estate Charity Trustees	Councillor Abbott (Appointment expires 31st May 2018) Councillor N Akhtar (Appointment expires 31st May 2020) Mrs S C Forte (Appointment expires 31st May 2021)	Councillor Sandhu	Councillor Abbott	N	Charitable organisation that manages property for the benefit of the elderly	Meets May, June and July each year	Mr M F H White, MRICS FAAV, Clerk to the Trustees Bond's Hospital Estate Charity Godfrey-Payton Chartered Surveyors Old Bablake Hill Street CV1 4AN Tel: 024 7622 6684 E-mail: coventry@godfrey- payton.co.uk
OBC4	Coventry Association for International Friendship	Councillor Lakha	Councillor Lakha	Councillor Lakha	N	To bring together organisations and individuals to promote International friendship and to create closer ties between the citizens of Coventry and the people of its twinned towns	Meets twice per annum AGM held in May	Mrs Pat Trickett Secretary to the Coventry Association for International Friendship Fern House, 1 Crackley Hill Kenilworth CV8 2EE Tel: 019 2685 9265 E-mail: pattrickett@btinternet.com

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OBC5	Coventry Church (Municipal) Charities Trustees	Councillor Clifford (Appointment expires 30th June 2018) Councillor Kershaw (Appointment expires 30th June 2020) Mrs R Mason (Appointment expires 30th June 2019)	Councillor Clifford	Councillor Clifford	N	Charitable body concerned with the relief of poverty for elderly people	Meets March, June, September and December each year	Mr R B K Dyott, DL, FRICS Clerk to the Trustees of Coventry Church (Municipal) Charities Godfrey-Payton Old Bablake Hill Street CV1 4AN Tel: 024 7622 6684 E-mail: coventry@godfrey- payton.co.uk (Alternative Contact at Godfrey Payton - Matthew White)
OBC6	Coventry Citizens' Advice Bureau Management Board	Councillor Abbott (Appointment expires May 2020)	Not required	Not required	N	Manages the business of the bureau	Meets bi- monthly on the second Tuesday of the month at 5.45pm - 7.30pm.	Mr C Gibbons Kirby House Little Park Street CV1 2JZ Tel: 024 7625 2001 E-mail: c.gibbons@coventrycab.org.uk or s.bullock@coventrycab.org.uk

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OBC7	Coventry General Charities Trustees	Councillor Mrs Miks Councillor Lakha Councillor Clifford Mrs E Eaves Mrs Hetherton Councillor Crookes Councillor Lapsa	Councillor Mrs Miks Councillor Crookes Councillor Lapsa Councillor Lakha Councillor Clifford Councillor Hetherton Mrs E Eaves	Councillor Mrs Miks	N	Yearly payment to the vicar and church wardens of the ecclesiastical parish of St Michael for the poor; yearly payment to the Governors of the Monks Kirby exhibition foundation; relief for persons in conditions of need, hardship or distress in the City of Coventry; the payment of pensions to poor people, preference being given to Freemen of the City; the general advancement of education to persons under 25 years, preference being given to sons and daughters of the City.	Meets monthly. AGM held in January	Susan Hanrahan Coventry General Charities Trustees Old Bablake, Hill Street Coventry CV1 4AN Tel: 024 7622 2769 E-mail: cov.genchar@btconnect.com

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OBC8	Daimler Green Recreational Trust	Councillor M Mutton (Appointment expires May 2020)	Not required	Not required	N	The Community Recreation Trust has been established to take responsibility for the new community facilities being provided at Daimler Green.	Meetings likely to be monthly in the first year of the operation of the trust after which the frequency will be reviewed.	Mr Michael Rossington c/o Daimler Green Recreational Trust 48 Highley Drive Coventry CV6 3LR E-mail: j.rossington@sky.com or Caretaker: Mr B Singh Somal Tel: 024 7659 4408 E-mail: bsomal@btconnect.com or daimlergreen@btconnect.com
OBC9	John Friends Memorial Fund Management Committee	Councillor Clifford Councillor Mrs Bigham Councillor Crookes (Appointments expire May 2020)	Not required	Not required	N	Gives grants to schools and individuals for the study of astronomy and meteorology.	Meets twice per annum	Lara Knight Governance Services Co-ordinator Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 7683 3237 E-mail: lara.knight@coventry.gov.uk

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OBC10	Sir Charles Barratt Memorial Foundation	Councillor Kershaw Councillor Crookes	Councillor Kershaw Councillor Crookes	Councillor Kershaw	N	Charitable body that gives grants for musical instruments.	AGM held in January	Julie Morris Coventry City Council Business Services Coventry Performing Arts Enterprise House Foleshill Enterprise Park Courtaulds Way Coventry CV6 5NX Tel: 02476 788575 Email: pas@coventry.gov.uk www.coventryperformingarts.com
OBC11	Soothern and Craner Educational Foundation	Councillor Abbott Councillor Taylor Councillor Mrs Miks Councillor Thomas (Appointments expire May 2020)	Not required	Not required	N	To assist girls of Friends (Quakers) in Coventry and other girls in the City by means of monetary grants	Meets once per year. AGM held in July/August	Mrs Gillian Waddilove, Lead Trustee, The Hollies Priory Road Wolston Near Coventry CV8 3FX Tel: 024 7654 4255 E-mail: admin@soothernandcraner.org.uk

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OBC12	Swillington's Charity Trustees	Councillor Mrs Bigham Councillor R Auluck	Councillor Mrs Bigham Councillor R Auluck	Councillor Mrs Bigham	N	Charity for the general benefit of the poor in the City of Coventry	Meets bi- monthly	Mrs J Bennell 83 High Street Ryton on Dunsmore CV8 3FT Tel: 024 7630 6431 E-mail: joyce.bennell@virgin.net
OBC13	Tansley Charity Trust	Councillor Abbott Councillor R Auluck Councillor K Caan Lord Mayor (Ex- Officio) (Appointments expire May 2020)	Not required	Not required	N	To award grants to elderly or infirm women.	Meets June and December each year. Additional meetings held on an ad-hoc basis	Lara Knight Governance Services Co-ordinator Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 7683 3237 E-mail: lara.knight@coventry.gov.uk

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OBC14	Tom Mann Centre Trust Management Committee	Councillor Seaman (Trustee) Councillor Lakha Councillor Thay (Appointments expire May 2020)	Councillor Seaman (Trustee) Councillor Lakha Councillor Thay (Appointments expire May 2020)	Councillor Seaman	N	Charity fund to promote the life of Tom Mann and his involvement with Trade Unions.	Meets once per annum	Lara Knight Governance Services Co-ordinator Coventry City Council Earl Street Coventry CV1 5RR Tel: 024 7683 3079 E-mail: governance.services@coventry.gov .uk
OBC15	William Proffitt's Charity	Councillor Kaur Councillor R Auluck Councillor Abbott	Councillor Kaur Councillor R Auluck Councillor Abbott	Councillor Kaur Councillor R Auluck Councillor Abbott	N	Education of the poor, money distributed to the Charities and Schools in the parish of Foleshill	Meets March and December	William Proffitt's Charity 40 Fletchamstead Highway Coventry CV4 7AR Contact: Mr Clive Miller Home Tel No: 024 7627 9203

CALENDAR OF MEETINGS 2018-2019

*meeting if 'required'

Meetings	Time (unless indicated otherwise)	May 18	Jun 18	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19
Council	2.00pm	17 (11am)		10		4	16		4	15	19	19		16 (11am)
Cabinet / Cabinet Members														
Cabinet	2.00pm		12	17	28			27		8	19 (10am)	12	9	
Cabinet Briefing	2.00pm	29		3	14	25	9	13	18	29	12, 26	26	26	
Cabinet Member – Policy and Leadership	2.00pm			26				8		24			4	
Cabinet Member – Policing and Equalities	3.00pm			26			25			10		21		
Cabinet Member – Strategic Finance and Resources	10.00am			19		27			13		21			
Cabinet Member – Children and Young People	3.00pm			23			22			28			15	
Cabinet Member – Education and Skills	2.30pm			5		27				17		28		
Cabinet Member – Jobs and Regeneration	2.00pm			11			3		12			6		
Cabinet Member – City Services	3.00pm		4, 25	30		24		5		14	25		8	
Cabinet Member – Adult Services	10.00am		21				4			31		21		
Cabinet Member – Public Health and Sport	2.00pm		25			17			3		11			
Cabinet Member – Housing and Communities	3.00pm		18 (4pm)			17			10			11		
Political Cabinet	2.00pm	22	5, 26	31	21	11, 25 (10am)	9 (10am), 23	6, 20	11	8 (10am) 22	5, 12 (10am)	5, 26 (10am)	16, 30	
Scrutiny Boards														
Scrutiny Co-ordination Committee	10.30am		13	4*, 18	15*	5, 26*	10, 24*	14, 28*	12	9*, 23	6*, 27	13*	3, 17*	
Scrutiny Board 1	2.00pm			4		12		7	12		6	13		
Scrutiny Board 2	2.00pm		21	19		6	4	1, 29		10	28		4	
Scrutiny Board 3	10.00am			11		19	31		5		13	27		
Scrutiny Board 4	2.00pm			11		19	31		19		13	27		
Scrutiny Board 5	10.00am		20 (informal)	25		12	17	21	19	30		6	10	
Committees														
Appeals Committee						Meetings arranged as required								
Appointments Panel	1.45pm		23											
Audit and Procurement Committee	3.00pm		18 (2pm training)	16		10		12		21	25	25		
Ethics Committee	10.00am			26		13			6			28		
Licensing and Regulatory Committee	9.30am		26	17	14	11	2, 23	20	18	22	26		2, 23	
Planning Committee	2.00pm		14	12	2, 30	27	18	15	13	17	14	14	11	9
Planning Committee Quarterly Seminars	2.00pm			5		20			6			7		
Advisory Panels														
Advisory Panel						Meetings arranged as required								
Constitutional Advisory Panel						Meetings arranged as required								
Corporate Parenting Board	10.00am			5		13		15		24		14	11	
Coventry Award of Merit						Meetings arranged as required								

Coventry Local Development Plan	3.00pm		11			3		3		11			
Disability Equality	10.30am		28				8			28			
Electoral Arrangements		Meetings arranged as required											
Good Citizen Award	4.00pm				7								
School Organisation		Meetings arranged as required											
Other meetings													
Coventry & Solihull Waste Disposal Company Ltd Shareholders Panel	4.00pm		6										
Coventry Health and Wellbeing Board	2.00pm			2			8			14			8
Informal Meeting of all SB's & Scrutiny Co-ordination Committee	10.00am		18										
Coombe Abbey Shareholders Panel	2.00pm		20										
John Friends Memorial Fund		Meetings arranged as required											
School Admissions Forum		Meetings arranged as required											
Tansley Charity Trust	11.00am		26										
Tom Mann Memorial Committee		Meetings arranged as required											